

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the acc a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should negative figures.

Name of smaller authority: **Marston St Lawrence**

County area (local councils and parish meetings only): **South Northants**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Christine Coles (Parish Clerk/RFO)**

Date: **15.06.20**

		£	£
Balance per bank statements as at 31/3/xx:			
	account 1	2,919.9	
	account 2	408.7	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			3,328.6
Petty cash float (if applicable)			
			-
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)			
	item 1	100615 (51.00)	
	item 2	100618 (49.14)	
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(100.14)
Add: any un-banked cash as at 31/3/xx			
			-
Net balances as at 31/3/20 (Box 8)			<u>3,228.5</u>