

Marston St Lawrence Parish Council
Minutes of an Annual Parish Council Meeting
Held on Tuesday 11th May 2021 at 7.30pm
In the Village Hall

Councillors Present: Richard Gale (Chairman), Stephen Goodwin, Wayne Lindop, Violet Moller, Lianne Piper-Elsey, Mick Scott and Chris Skermer

Christine Coles (Parish Clerk)

21/13. Elections

Election of Chairperson and Signing of Declaration of Acceptance of Office form

It was proposed by Cllr Skermer and seconded by Cllr Lindop that Cllr Gale be Chairperson. Cllr Gale signed the Acceptance of Office form. A vote of thanks was given to Cllr Gale and the Parish Clerk for all their work.

Election of Vice-Chairperson

It was proposed by Cllr Skermer and seconded by Cllr Moller that Cllr Goodwin be Vice-Chair.

21/14. To receive apologies for absence

None.

21/15. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

21/16. To approve and sign the minutes of the Parish Council meetings held on 16th February 2021

The minutes were approved and signed as a true record of the meeting.

21/17. To note any Matters Arising from the minutes not included on this agenda for report only

Litter pick – Various people have picked up litter and a piece was put in the newsletter.

21/18. Public participation

There were no members of the public present.

21/19. To receive an update on the Marston Inn

The Chairman had received an e-mail from Fisher German indicating that a new design was being drafted which would retain the existing pub building with five houses on the land behind. Consultations were ongoing with the planning department and Highways over access to the land. The pub plan may include a holiday cottage. No action until a firm proposal has been received.

21/20. To approve the following documents for the updated website

Model Code of Conduct document – This document had been circulated before the meeting. It was approved.

Freedom of Information document – This document had been circulated before the meeting. It was approved.

Action: The Parish Clerk to forward to the website provider and the site will be made live.

21/21. To approve the following payments:

The following payments were approved under statutory powers (the bank statement date is listed in brackets).

£128.90 to Opus Energy (electricity – December 02.12.20)

£30.00 to Parish Council Website (UK Domain renewal 21.12.20)
£90.00 to Parish Council Website (hosting 21.12.20)
£14.39 to R Gale (zoom 23.12.20)
£132.00 to Northants CALC (training 22.02.21)
£88.39 to Opus Energy (electricity - March 02.03.21)
£370.00 to Parish Council website (website update 22.03.21)
£14.39 to Parish Clerk (zoom 22.03.21)
£49.14 to EON (maintenance 12.04.21)
£226.94 to PWL (street lights 29.03.21)
£177.58 to Northants CALC (membership 12.04.21)
£90.17 to Opus Energy (electricity – April 06.04.21)
£35.31 to Opus Energy (electricity – May 04.05.21)
£16.00 to Parish Clerk (SLCC membership 13.05.21)
£137.61 To Parish Clerk (hours 13.05.21)
£34.20 To HMRC (13.05.21)

AGAR for Year Ending 31st March 2021

To approve and Sign the Certificate of Exemption, Section 1 and Section 2 of the AGAR

The internal audit has been carried out. Consideration must be given for the money in the Children's Playground account. The CIL payment is to be used within 3 years and the Parish Council must not lose sight of this. It was agreed to add an two extra lines on the budget sheet to highlight the CIL amount and the Children's Playground Fund

Actions: Councillors to think of ideas and look at costings on what the playground money and CIL money can be spent on for discussion at the August meeting.

To review the budget sheet

The budget sheet was reviewed.

To review the risk assessment

The risk assessment was read out by the Chairman and all items considered.

21/21. To receive an update on planning

One application had been received since the last meeting.

- *WNS/2021/0028/LBC, Internal alterations to Ground floor, first floor and attic rooms and relocate staircase at Marston House, Thenford Road. No comments by PC.*

21/22. Councillors Reports

Cllr Skermer reported that some potholes have been filled in. There was fly tipping on the Thenford Road. It was reported and removed very quickly by the Council.

Footpaths were discussed and Cllr Moller agreed to take on the role of Footpath Warden. Cllr Moller spoke about the footpath to Farthinghoe over the disused railway. There is a double fence and two stiles which are hard to climb over which are in Farthinghoe Parish

Action: Footpath queries can be reported to West Northants Council. The Parish Clerk to forward contact details.

21/23. Date and Time of Next meeting

Tuesday 31st August 2021 at 7.30pm in the Cricket Pavilion

Meeting finished at 8.15pm