

Marston St Lawrence Parish Council
Minutes of an Annual Parish Council Meeting
Held on Tuesday 28th May 2024 at 7.30pm
In the Village Hall

Councillors Present: Richard Gale (Chairman), Lianne Piper-Elsey, Mick Scott and Chris Skermer

Christine Coles (Parish Clerk) and three villagers

24/13. Elections

Election of Chairperson and signing of Acceptance of Office form

It was proposed by Cllr Scott and seconded by Cllr Piper-Elsey that Cllr Gale be Chair. He signed the Acceptance of Office form.

Election of Vice-Chair

It was proposed by Cllr Scott and seconded by Cllr Piper-Elsey that Cllr Goodwin be Vice-Chair.

24/14. Co-option of New Councillor

Duncan Mallace was co-opted onto the Parish Council. He signed the Acceptance of Office form and will be completing a ROI form. The Chair welcomed him.

24/15. To receive apologies for absence

Cllr Moller (personal)

24/16. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

24/17. To approve and sign the minutes of the Parish Council meetings held on 16th January and 16th April 2024

The minutes were both approved and signed as a true record of the meetings.

24/18. To note any Matters Arising from the minutes not included on this agenda for report only

Fence outside village hall – The work will be done in June.

24/19. Public participation

No matters were raised.

24/20. To receive an update on the Marston Inn

An update was given at the Annual Parish Meeting in April.

Action: The Chair will ask if a site meeting can be set up with HNB. The Parish Clerk to check the status of the ACV.

24/21. To discuss producing a welcome leaflet

A welcome leaflet used to be given out. It would be useful if the leaflet was updated and included all information relating to the village. The leaflet could be put on the website and copies printed off.

Action: The Parish Clerk to collate the information about village hall hirers, Cllr Scott to pass all other information to Cllr Mallace who will draft a new leaflet.

24/22. To receive an update on the village fete

The preferred date is 21st September and it will be held at the Cricket Pavilion. The event will be low key this year and volunteers are to build on it for next year.

Action: Cllr Piper-Elsey to try and get more people involved. The Chair to put a note in the Glimpse.

**24/23. Financial Report
Bank Balances**

Current Account £2070.79
Savings Account £4965.67

To approve the following payments:

The following payments were approved under statutory powers (the bank statement date is listed in brackets).

- £16.74 to YU Energy (February 08.02.24)
- £143.77 to YU Energy (February 08.02.24)
- £94.50 to Greatworth Newsletter Fund (05.03.24)
- £25.00 to MSL Cricket Club (hire of pavilion 05.03.24)
- £48.00 to MSL Village Hall (hire of hall 05.03.24)
- £218.40 to Marcus Young Environmental Services Ltd (dog bin emptying 05.03.24)
- £400.00 to Parish Council Website (05.03.24)
- £15.41 to YU Energy (March 08.03.24)
- £125.67 to YU Energy (March 08.03.24)
- £85.80 to EON (maintenance 29.04.24)
- £16.17 to YU Energy (April 10.04.24)
- £129.00 to YU Energy (April 10.04.24)
- £174.15 to Northants CALC (membership 04.06.24)
- £232.87 To Parish Clerk (hours 04.06.24)
- £58.20 To HMRC (04.06.24)
- £14.40 to Parish Clerk (mileage 04.06.24)

To review the budget sheet and risk assessment

The Parish Council are working to budget and the risk assessment was reviewed. A VAT refund has been submitted. It will be next submitted in the first quarter of 2025.

24/23b. AGAR for year ending 31st March 2024

The internal audit has taken place. The documents were circulated to Councillors.

- i. To approve the Certificate of Exemption*
It was agreed to approve and sign the Certificate of Exemption.
- ii. To approve and sign Section 1*
It was agreed to approve and sign Section 1.
- iii. To approve and sign Section 2*
It was agreed to approve and sign Section 2.
Action: The Parish Clerk to thank Judith Johnson for carrying out the internal audit. The Parish Clerk to send the information to the External Auditor and webmaster before 30th June 2024.

24/24. To receive an update on planning

No planning applications had been received.

24/25. To receive the following correspondence

- DWB Service – Increase in Dog bin emptying costs. This is the first increase since 2021 and the cost is £3.80 per bin from 1st April 2024.
- NAB – Sight Support for Northants. For information only.
- Ability – New local bus service. Poster put on the board and detail will go in the Glimpse.

24/26. Councillors Reports

The Chair noted that the Marston Estate have cut back the yew which was overhanging the pavement. There are two branches from the fir tree overhanging by the Church. The Chair will trim.

Clr Scott asked if Thomas Pymfrey could be displayed at the Dolly Mixtures August meeting. It was agreed he could.

Clr Mallace reported a blocked drain outside Huntercombe Cottage. It will be reported.

24/27. To note next meeting date and time

Tuesday 3rd September 2024, 7.30pm at the Cricket Pavilion

Meeting finished at 8.25pm